



MONTHLY AUTOMATIC WITHDRAWAL FORM

Dear Unit Owner,

EFT (Electronic Fund Transfer) is a safe and secure payment method which ensures that late fees will not be incurred. Automatic withdrawal cuts back on paper mail, postage expenses and guarantees that payments are received on time.

To enable automatic withdrawal, please fill out this form. You may fax, email or mail your document to:

The Albert Corporation
10 Harvard Square, Suite #2, Brookline, MA 02445
Attention: Will Liu
Fax: 617-277-5079 Email: Will@albertcorp.com

Withdrawals will take place between the 5th and the 15th of every month. Please make sure there are sufficient funds in your bank account during that time. Forms received after the 1st of the month will be processed for the following month.

AUTHORIZATION FOR MONTHLY ELECTRONIC FUNDS TRANSFER (EFT)

I hereby authorize and instruct my financial institution named below to deduct the amount of my monthly condo fee from my checking account/savings account and remit directly to my condominium association (hereinafter called CONDOMINIUM TRUST). Condominium Trust or the management company acting on its behalf will notify the financial institution of the amount to be deducted.

Name of Financial Institution: _____

Address of Financial Institution: _____

Routing Number _____ Account Number _____

This authorization will remain in full force and effect until Condominium Trust or its management company has received written notification from me or its termination.

Name (Please Print): _____ Phone Number: _____

Condominium or Parking Spot Account Number: _____

Mailing Address: _____

E-mail: _____ Start EFT (month/year): _____

Signature: _____ Date: _____

Monthly: (please check)

- _____ Withdraw Condo Fees only (Assessments, if applicable, will only be taken out upon authorization)
_____ Withdraw Condo Fees & Assessments
_____ Withdraw Parking and/or Storage Fees

**** EFT FORMS WILL NOT BE PROCESSED WITHOUT A VOIDED CHECK OR A PHOTOCOPY OF A CHECK****