



Dear Unit Owner,

You must fill out the form below in order to receive a coupon book. You may fax, email or mail your document. The contact information is as follows:

The Albert Corporation
Attn: Kevin Cardinal
10 Harvard Square, Suite #2, Brookline, MA 02445
Fax: 617-277-5079 Email: admin@albertcorp.com

Coupon Book Request Form

Today's Date: _____

Condominium Association:

- Webster Place Condominium Association – Brookline, MA
- Whitney Place Condominium Association – Allston, MA

Unit Address: _____

Unit Owner Name(s): _____

Unit Owner Address: _____

Unit Owner Home #: _____ **Cell #:** _____

Work #: _____ **E-Mail:** _____

Reason for Request:

- New owner
- Never received a coupon book
- Lost coupon book (\$10 replacement fee)

Please note: All Condominium payments are due on the 1st of each month. The payment must be received no later than the 15th of each month in order to avoid any delinquent fees.