

To: AFSCME Local Union Presidents and Treasurers

From: David Moody, Business Manager

Date: February 8, 2019

Re: Financial Standards Code/Treasurers Training Workshop

Council 93 will be hosting a **Financial Standards Code/Treasurers Training Workshop on Saturday, May 4th, 2019**. All Local Union Presidents, Treasurers, Trustees and Executive Board members are welcome to attend. **Newly elected officers are particularly urged to attend**, as the training is an excellent introduction to the financial responsibilities of local union officers.

The workshop will be held at the **Sheraton Framingham Hotel and Conference Center, 1657 Worcester Road, Framingham, MA 01701, on Saturday, May 4th, 2019**. A block of guest rooms has been reserved for those who are coming from a distance and wish to stay overnight on Friday. The hotel has offered a rate to AFSCME Council 93 of \$129.00 (plus applicable state occupancy tax of 11.7%) for a cost of \$144.09 per night. Reservation forms should be sent to the Council 93 Business Office and must be received no later than **April 3rd, 2019** to lock-in this rate. Reservations made after this date will be accepted based on room availability.

The registration fee is \$40.00 per person for each member attending the workshop. Your payment should be made payable to AFSCME Council 93 and sent to the attention of the **Business Office, AFSCME Council 93, 8 Beacon Street, Boston, MA 02108** along with the enclosed registration form. A continental breakfast and workshop registration begins at 8:00am. A luncheon buffet will be served at noon. **The class begins at 9:00am** and will end at approximately 4:00pm.

Please complete the enclosed registration form and return it at your earliest convenience.

If you have any questions, please call the Business Office at 617-367-6005.

We look forward to seeing you at the workshop.

A F S C M E Council 93
FINANCIAL STANDARDS CODE REPORTING WORKSHOP

Saturday, May 4, 2019
9:00 AM – 4:00 PM training

Sheraton Framingham Hotel and Conference Center
1657 Worcester Road
Framingham, MA 01701
(508) 879-7200 Phone

REGISTRATION FORM

Name _____

Address _____

Local Union _____

Office Held _____

Telephone Work _____ Home _____

EMAIL _____

I will be attending the workshop only and WILL NOT require an overnight room.

Financial Code Workshop only fee...\$ 40.00 per person

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I will be attending the workshop and WILL require an overnight room.

Financial Code Workshop \$40.00 AND overnight room cost \$144.09.....\$184.09

Special requests for room _____

Make all checks payable to AFSCME Council 93. Please complete and return with the appropriate fee to:

AFSCME Council 93
Business Office 6th Floor
8 Beacon Street
Boston, MA 02108

To get directions please use the hotel website listed above.