To: AFSCME Local Union Presidents and Treasurers

From: David Moody, Business Manager

Date: March 2, 2018

Re: Financial Standards Code/Treasurers Training Workshop

Council 93 will be hosting a **Financial Standards Code/Treasurers Training Workshop** on Saturday, May 5th, 2018. All Local Union Presidents, Treasurers, Trustees and Executive Board members are welcome to attend. Newly elected officers are particularly urged to attend, as the training is an excellent introduction to the financial responsibilities of local union officers.

The workshop will be held at the Crowne Plaza Nashua (soon to be the Double Tree Hilton Nashua), 2 Somerset Parkway, Nashua, NH 03063, on Saturday, May 5th, 2018. A block of guest rooms has been reserved for those who are coming from a distance and wish to stay overnight on Friday. The hotel has offered a rate to AFSCME Council 93 of $139.00 (plus applicable state occupancy tax of 9%) for a cost of $151.51 per night. Reservation forms should be sent to the Business Office and must be received no later than April 4th, 2018 to lock-in this rate. Reservations made after this date will be accepted based on room availability.

The registration fee is $40.00 per person for each member attending the workshop. Your payment should be made payable to AFSCME Council 93 and sent to the attention of the Business Office, AFSCME Council 93, 8 Beacon Street, Boston, MA 02108 along with the enclosed registration form. A continental breakfast and workshop registration begins at 7:30am. A luncheon buffet will be served at noon. The class begins at 9:00am and will end at approximately 4:00pm.

Please complete the enclosed registration form and return it at your earliest convenience.

If you have any questions, please call the Business Office at 617-367-6005.

We look forward to seeing you at the workshop.
AFSCME Council 93
FINANCIAL STANDARDS CODE REPORTING WORKSHOP

Saturday, May 5, 2018
9:00 AM – 4:00 PM training

Crowne Plaza Nashua
(soon to be Double Tree by Hilton Nashua)
2 Somerset Parkway, Nashua, NH 03063
(603) 886-1200 Phone
www.cpnashua.com

REGISTRATION FORM

Name ____________________________________________

Address ____________________________________________

Local Union ____________________________________________

Office Held ____________________________________________

Telephone Work ___________ Home ___________

EMAIL ____________________________________________

I will be attending the workshop only and WILL NOT require an overnight room.

Financial Code Workshop only fee...$ 40.00

OR

I will be attending the workshop and WILL require an overnight room.

Financial Code Workshop $40.00 AND overnight room cost $151.51.........$191.51

Special requests for room ____________________________________________

Make all checks payable to AFSCME Council 93. Please complete and return with the appropriate fee to:

AFSCME Council 93
Business Office 6th Floor
8 Beacon Street
Boston, MA 02108

To get directions please use the hotel website listed above.