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Date: Sun, Mar 15, 2020 at 7:05 PM
Subject: COVID-19 closure update
To: IPS_Staff <ips_staff@ipsk12.net>

Good afternoon,

I hope that everyone is finding some peace and quiet in the midst of these trying times. I wanted to give you an update regarding our school closure.

1. Just a few minutes ago, Governor Charlie Baker mandated that all schools be closed for a period of three weeks (until April 7). At that time, we will reassess the situation.
2. At this time, I am confident that all employees will continue to receive their full pay based on what they would normally work. This applies to all employees in the district. Payroll will run and deductions (insurance, taxes, dues, etc) will be taken as usual.
3. Tomorrow from 9-3 the buildings will be open for parents to come in to the school and pick up anything students may need from school for the next few weeks. (books, musical instruments, etc) (You do not necessarily need to be there.) Parents will be able to pick up prescription meds the school keeps on hand and students will be allowed to sign out library books for the three week period.
4. Staff may enter the building either tomorrow or Tuesday between 9 and 3 to collect anything they may need. After that, I anticipate strictly limiting access to the buildings.
5. Tomorrow morning the leadership team is meeting (via google hangouts) to discuss next steps and what education might look like in the coming weeks. We also have a plan taking shape to provide meals for our neediest students.
6. I will provide a further update tomorrow afternoon following meeting.

Have a good evening and please contact your principal or myself if you have any questions. Stay safe.

-Brian

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