Memorandum of Understanding
Between
Town of Lexington
And
AFSCME Local 1703 Building
Maintenance Division

The Town of Lexington and the AFSCME Local 1703 Building Maintenance Division hereby agree to the following amendment to the collective bargaining agreement which expires June 30, 2021.

This amendment addresses only the COVID-19 pandemic and shall not be precedent setting.

Due to the ongoing COVID-19 pandemic and the directive by the State of Massachusetts to implement social distancing, the Town Manager directs that departments make arrangements for alternative working hours.

The parties acknowledge that custodians will not be assigned to specific buildings during this period of time and can be moved from building to building as needed determined by The Director of Public Facilities or his designee.

The work schedules below temporarily amend Article 10, Section 10.1;

**Kyle Walsh**
Week A: Monday, Tuesday, Wednesday; 7:00 AM – 3:30pm
Week B: Monday Tuesday; 7:00 AM – 3:30pm

**Tsering Dorjee**
Week A: Monday, Tuesday, Wednesday; 7:00 AM – 3:30pm
Week B: Monday Tuesday; 7:00 AM – 3:30pm

**Bob Sagesse**
Week A: Monday, Tuesday, Wednesday; 7:00 AM – 3:30pm
Week B: Monday Tuesday; 7:00 AM – 3:30pm

**Michael Malone**
Week A: Monday, Wednesday; 9:00 AM – 5:30pm, Tuesday; 11:00 AM – 7:30 PM
Week B: Monday; 9:00 AM – 5:30pm, Tuesday; 11:00 AM – 7:30 PM

**Carl Tritto**
Week A: Thursday, Friday; 7:00 AM – 3:30pm
Week B: Wednesday, Thursday, Friday; 7:00 AM – 3:30pm

**Kevin Tighe**
Week A: Thursday, Friday; 7:00 AM – 3:30pm
Week B: Wednesday, Thursday, Friday; 7:00 AM – 3:30pm

**Stephen Asetta**
Week A: Thursday, Friday; 9:00 AM – 5:30pm
Week B: Wednesday, Thursday, Friday; 9:00 AM – 5:30pm

**Scott Donahue**
Week A: Saturday, Sunday; 7:00AM – 5:30PM
Week B: Saturday, Sunday; 7:00AM – 5:30PM
If an AFSCME Local 1703 Building Maintenance Division bargaining unit employee is out of work on a scheduled work day, he/she will be charged sick, personal, or vacation time for the number of hours they are out.

The parties acknowledge that in the event of an absence that requires coverage, employees who are not scheduled to work that day will be called in based on seniority, least senior to most senior. This call in will not result in overtime. **Overtime will only be paid after 40 hours are actually worked in a given week.**

The parties acknowledge that in the event a need arises during an employee’s normal hours of work, employees are expected to respond to address the issue without further compensation.

All other provisions of the agreement between the AFSCME Local 1703 Building Maintenance Division and the Town remain in effect.

Effective Date – This agreement will become effective on April 6, 2020. This new staffing arrangement which will continue through May 3, 2020 unless otherwise extended by the Town Manager without further action on the part of the Union.

James Malloy  
Town Manager  

Kyle Walsh, President  
AFSCME Local 1703 Building Maintenance Division  

Date:  

Date:  

04/03/2020