

NOTICE OF POSTED VACANCY

AFSCME COUNCIL 93
FULL TIME STAFF REPRESENTATIVE
MASSACHUSETTS

Salary: \$45,900.00 - \$89,125.86

DESCRIPTION: Provide technical services and representation functions. Works under the direction of the Area Coordinator servicing a variety of local unions.

REQUIREMENTS:

- Ability in handling grievances
- Ability to negotiate
- Ability to train and develop local leadership
- Ability to organize
- Ability to work with the membership and representative of their employer
- Ability to speak effectively and to deal tactfully with the public
- Good written and oral communication skills
- Ability to prepare reports
- Ability to work with others
- Ability to plan and organize
- Knowledge of the Massachusetts Private and Public Sector Labor Laws
- Ability to understand general instructions and to convey instructions to others
- Travel and extended work hours may be required
- Basic computer knowledge
- Valid Driver's License and Automobile

DESIRED TRAINING AND EXPERIENCE:

- High School Diploma or equivalent
- Four (4) years demonstrated experience in labor relations

Preference will be given to internal candidates. Interested individuals who have a resume on file with the Business Office should send a letter of interest only. Other individuals should send a resume and cover letter via email to resume@afscme93.org, via fax to (617) 367-6018 or mail to:

Anna Owen
Executive Secretary
AFSCME Council 93
8 Beacon Street
Boston, MA 02108

Posting Date: September 11, 2017

Closing Date: September 18, 2017